

# Seattle Youth Violence Prevention Initiative

## Neighborhood Networks

### Mini Community Matching Grant Guidelines

#### What are the Seattle Youth Violence Prevention Initiative Neighborhood Networks?

The Seattle Youth Violence Prevention Initiative (SYVPI) focuses on reducing and preventing youth violence in three neighborhoods: Central, SE and SW Seattle. Each of these neighborhoods has a lead agency serving as the Neighborhood Network (see chart below). A major role of the Networks is to assess and enroll eligible youth and to connect them with needed programs and services. The Networks are requesting proposals for the Mini Community Matching Grants to serve some of the 1100 youth enrolled in the Initiative. Proposals will be submitted to the Neighborhood Networks directly (by email, fax, regular mail or hand delivery):

Neighborhood	Neighborhood Network - Lead Agency	Contact
Central	Therapeutic Health Services 1901 Martin Luther King Jr. Way S, Seattle, WA 98144 <a href="#">Map and directions</a>	<b>Jamila Taylor</b> Central Area Network Coordinator <a href="mailto:jamilat@THS-WA.org">jamilat@THS-WA.org</a> 206-402-1030 FAX 206-726-7585
Southeast	Boys & Girls Club of King County Smilow Clubhouse & Teen Center at Rainier Vista 4520 MLK Jr. Way S Seattle, WA 98108 <a href="#">Get Directions</a>	<b>La Toya Fryer Miner</b> SE Network Office Manager 206-436-1909 <a href="mailto:senetwork@positiveplace.org">senetwork@positiveplace.org</a> Please call or e-mail La Toya to set up an appointment to discuss your CMG Project idea(s) with Heidi Henderson-Lewis – SE Network Coordinator and Marty Jackson – Intake and Referral Specialist
Southwest	Southwest Youth & Family Services 4555 Delridge Way SW Seattle, WA 98106 <a href="#">Map</a>	<b>Nani Fatuesi</b> SW Network Coordinator <a href="mailto:nfatuesi@swyfs.org">nfatuesi@swyfs.org</a> 206-937-7680 x216 FAX 206-935-9967

#### What are the SYVPI Mini Community Matching Grants?

SYVPI Networks seek to supplement existing Initiative services by funding small community projects in each of the three neighborhoods that will serve youth referred by the Networks. Available funding for each project is up to \$2,500. All projects are required to have a community match that equals at least one-half of the requested amount of SYVPI funding. The community match can include volunteer labor, donated supplies, meeting space, professional services and/or cash that show community commitment to and investment in a project.

## Timeline

SYVPI Neighborhood Networks issue RFP .....	January 2012
SYVPI Networks provide technical assistance to applicants .....	On-going
Proposal submission at least 6 weeks before project .....	Rolling deadline
activities start	
Response to proposals/Awards announced .....	Monthly until funds are expended
Projects completed, final reports due .....	December 1, 2012

## Who Should Apply?

- Seattle neighborhood-based groups, community-based organizations, and/or grassroots organizations that actively engage diverse community members and are significantly composed of people who live and/or work in Central, SE or SW Seattle.
- Organizations must be located in the city of Seattle.
- Organizations are not required to be a 501(c)(3) to apply for funding.
- Organizations with annual budgets under \$500,000.

## Who Should **NOT** Apply?

- Agencies that currently have contracts for SYVPI services cannot apply.
- City staff in their official capacity cannot apply.
- Organizations should not apply to provide continuation services to current Community Matching Grant youth participants.

## Outcomes of Projects

Outcomes of the projects or events are based on the Search Institute's "40 Developmental Assets" (see Attachment 1) and must include at least one (1) of the Assets as an outcome that youth participants will have or achieve by the end of the project.

## Youth Served

You must select one Network that will refer its Initiative youth to your project and be prepared to serve youth meeting the following criteria:

- Youth who are 12 to 17 years old and
- Live or go to school in one of the three SYVPI neighborhoods: Central, SE, or SW Seattle and
- Meet at least one of the following criteria:
  - Have multiple convictions and are released from supervision, at high risk of re-offending
  - Have been arrested for crimes that do not meet the juvenile detention intake criteria and are released back in the community
  - Attend middle school and have a history of multiple suspensions or truancy (missing more than 10% of school days)

- Have been affected by violence (as a perpetrator, victim or associate thereof) and are at risk of retaliation

## **Application Components and Checklist**

- ☐ Cover Sheet
- ☐ WHO (15 points)
- ☐ WHAT (15 points)
- ☐ WHEN (15 points)
- ☐ WHERE (15 points)
- ☐ WHY (15 points)
- ☐ HOW (15 points)
- ☐ HOW MUCH: Project Budget & Community Match Pledge Form (10 pts)

## **Technical Assistance**

Funding priorities may vary by SYVPI Neighborhood and throughout the year, so it is highly recommended that you contact your SYVPI Network before submitting your proposal to ensure that your project is aligned with the goals and current needs of the Network. You can schedule a time to receive Technical Assistance from your SYVPI Neighborhood Network by contacting them directly.

For internal use only

Project #:

Date Rec'd:

**Mini Community Matching Grant  
Seattle Youth Violence Prevention Initiative  
COVER SHEET**

**PROJECT INFORMATION**

Project name: \_\_\_\_\_

Project address or location: \_\_\_\_\_

Referrals from: (check one box)

☐ Central Seattle Network      ☐ SE Seattle Network      ☐ SW Seattle Network

Amount of funding requested: \$\_\_\_\_\_ Total value of match: \$\_\_\_\_\_

Asset Number:\_\_\_\_\_ Asset Title:\_\_\_\_\_  
(from Attachment 1)

**CONTACT INFORMATION**

Applicant organization/group: \_\_\_\_\_

Project contact person: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Day/Work phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Total annual organization budget: \$\_\_\_\_\_

The signatory declares that s/he is the elected chair or president of the applicant organization, that a majority of members of the organization's governing board has voted to undertake this project, or that s/he is the primary person responsible for implementation and finances of the project, *and* that any funds received as a result of the application will be used only for the purposes set forth herein.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print clearly)

Address: \_\_\_\_\_ Day Phone: \_\_\_\_\_

**NOTE: Submit materials to your Network Coordinator (see pg 1 of these Guidelines)**

## Mini CMG Application Narrative

Answer the following questions about your project. Total response should not exceed 3 pages including the cover sheet, with 1 inch margins and font size of at least 11 points. Please title each response with Who, What, When, Where, etc. so that it is clear which question you are answering.

**WHO:** (How many youth will your project serve? What age range do you plan to serve? If your project is focused on a particular type of youth, please specify their ethnicity, gender, court involved status, etc.) 15 points

**WHAT:** (Describe specific project activities. What do you hope the youth will achieve in this project? Describe how your project will deliver your selected Developmental Asset) 15 points

**WHEN:** (Specify the start and end dates of project. How many days per week and what hours will your project operate?) 15 points

**WHERE:** (What location or locations will your project use? Have you confirmed that the location is available for your project on the dates and times you will need it?) 15 points

**WHY:** (Why are you applying for this grant?) 15 points

**HOW:** (How have you been involved in the community? How will you involve the community? How will you transport the youth to the project? How will you deal with youth who don't show up or are hard to engage?) 15 points

**HOW MUCH:** (Fill out the budget form completely) 10 points

## Proposal Submission

You may submit your proposal at any time throughout the year but all project activities must be complete and final report submitted by December 1, 2012.

Submit your proposal to the Neighborhood Network you are applying to work with. Contact information is listed on Page 1.

Make sure you submit your proposal at least 6 weeks prior to the start of project activities.